

**TOWNSHIP OF SEGUIN
MINUTES OF CEMETERY COMMITTEE MEETING
February 20th, 2007**

A regular meeting of the Township of Seguin Cemetery Committee was held on February 20th, 2007 at the Township of Seguin Municipal Office. After the meeting was called to order the Chair requested approval of the agenda.

The Chair requested that any disclosures of pecuniary interest be declared. There were no disclosures of pecuniary interest. The following Committee members were present: Robert Bradley, Reg Carter, Bill Jameson, Marg Presley, Julia Fraser, Councillor Everett Jacklin and Chair, Ed Forbes.

The following resolutions were considered by the Committee:

2007-001 Jameson-Bradley

Carried

“**THAT** the Township of Seguin Cemetery Committee convene at 7:00 pm for their regular meeting of February 20th, 2007 at Seguin Municipal Office.”

Nominations were called for the position of Chair and Ed Forbes was nominated – there were no further nominations.

2007-002 Carter-Fraser

Carried

“**THAT** Ed Forbes be appointed Chair of the Township of Seguin Cemetery Committee for the 2007-2009 term of office.”

The minutes of the December 12th, 2006 meeting of the Township of Seguin Cemetery Committee was amended to indicate that Bill Jameson was not in attendance.

2007-003 Presley-Jacklin

Carried

“**THAT** the minutes of the December 12th, 2006 meeting of the Township of Seguin Cemetery Committee be approved as amended.”

The Secretary advised the Committee that the 3 Year Maintenance Agreement with Stone Orchard was paid in December 2006 for 2007, 2008 and 2009 in the amount of \$2,200.00 plus taxes. This early payment resulted in a savings of \$300. This company will be providing a software update in June 2007 which is included in the cost of the Agreement.

The Secretary presented the Year End Report for cemeteries and all Trust Accounts were reviewed by the Committee Members.

Information on niche walls was received from Tompkins & Heels Monuments and the Secretary was directed to contact the company regarding the possibility of a site inspection after the Town of Bracebridge installs their wall. There is a possibility that a niche wall might provide further opportunities for people who wish to use Foley Memorial Cemetery which has limited burial spaces left. The Secretary will attempt to obtain a price listing for different size niche walls from Tompkins & Heels.

The draft 2007 Budget for the Township of Seguin Cemeteries was reviewed by the

Committee with the following queries:

- Is there an updated figure for Audit for the 2007 Expenditures – the current printout shows nil?
- The Cemetery Committee would like to request that an Opening/Closing contract with K&L Construction be entered for 2007 and that Council consider exempting this contract from the Procurement By-law 2005-009. The amount of the contract last year was approximately \$7,500. The Secretary was directed to provide a request to Council regarding this matter.

2007-004 Fraser-Jacklin

Carried

“**THAT** the 2007 draft budget Expenditures in the amount of \$ 56, 632.00 and Revenues in the amount of \$13,200 be approved in principle by the Township of Seguin Cemetery Committee.”

Logan’s and Torrance Funeral Homes will be asked to prominently display the donation cards form the Township of Seguin cemeteries.

An invoice was received from the Ontario Association of Cemetery and Funeral Professionals in the amount of \$ 101.07 representing the 2007 membership fees.

2007-005 Carter-Jameson

Carried

“**THAT** the Township of Seguin Cemetery Committee recommends that accounts in the amount of \$101.07 for the OACFP be paid.”

The meeting adjourned at 8:20 p.m.

2007-006 Presley-Jacklin

Carried

“**THAT** the Township of Seguin Cemetery Committee does hereby adjourn at **8:20 pm** to meet again on March 20th, 2007 in the Council Chambers or at the call of the Chair.”

Ed Forbes
Chair

Karen Bethune
Secretary